

## NHCC BOARD OF DIRECTORS MEETING

January 14, 2021 at 6 p.m.

Via Zoom

### MINUTES

#### Board Members in Attendance on Zoom

- Linda Reed, Board Member
- Dr. Bobby Kalotee, Board Member
- Warren Zysman, Board Member
- John Sardelis, Dr.PH, Board Member
- Jan Figueira, Board Member
- Martin Glennon, Esq., Board Member
- Ryan Cronin, Esq., Board Member
- Waylyn Hobbs, Jr., Board Member
- Giuseppe Caruso, Board Member
- Soraya Campbell, Esq., Board Member
- Frank J. Saracino, Board Member
- Eva Pearson, Board Member

#### Board Members Absent

- Victor Gallo, Board Member
- Steve Cohn, Esq., Board Member
- Russell Caprioli, Board Member

#### Attendance In-Person

- Robert Detor, Chairman of the NHCC Board
- Dr. Anthony Boutin, EVP/CEO/CMO
- John Donnelly, EVP/COO
- Megan Ryan, EVP/CLO/General Counsel
- Richard Rank, Director of Finance

## **I. Call to Order**

Chairman Detor called the meeting to order at 6:03 p.m. after Ms. Ryan advised that there was a quorum to proceed.

## **II. Public Comment**

- Nina Gavan (Request to move public comment to the end of the agenda.)
- Shakira Settles (Request to move public comment to the end of the agenda.)
- Lynne Kramer (Alvarez & Marsal preliminary report recommendations and Covid-19 vaccines)
- Paul Occhiogrosso (LIFQHC not showing any affiliation with NUMC)
- Robert Harris (Request to move public comment to the end of the agenda, hazard pay, and administration visiting A. Holly Patterson on a regular basis)

## **III. Chairman's Remarks**

### 1. Approval of Full Board Meeting Minutes of December 9, 2020

Chairman Detor asked for a motion to approve the minutes of the December 9, 2020 Board meeting.

**Action:** Dr. Kalotee made a motion to approve and Mr. Cronin seconded. Mr. Zysman and Ms. Pearson abstained. The motion passed.

### 2. Chairman's Remarks

Chairman Detor spoke about receiving good reports on persons receiving the Covid vaccine at NUMC, cash flow through 2021, passing the NHCC 2021 budget, parking lot at A. Holly Patterson paved, and reorganizing the MPAC Committee to include the Quality Assurance department.

## **IV. Report by Chief Executive Officer**

Dr. Boutin presented his report including the initiatives which have been implemented such as safety of patients and turnstiles being put in at entrances, annual report on the budget and agenda for Board approval, cost-savings measures which are included in the budget, vendors in place at A. Holly Patterson for both the Chinese and Indian resident programs, quality assurance issues, increase in Covid patients, census numbers, and Covid vaccines.

## V. Report by Chief Legal Officer

### 1. 2020 Summary

Ms. Ryan presented her report including an update on the Uniondale community center in Uniondale, and the 2020 year end Legal Department report. The Legal Department report included the following matters and initiatives handled in 2020:

- Daily legal correspondence (subpoenas, including but not limited to medical records, notices of claim; service of process).
- Preparation of contracts and approval of agreements with outside entities, and including compliance with NIFA reporting and approval requirements.
- Review of NHCC policies and participation at QPAC Meetings.
- Processing settlements and claims.
- Overseeing the RFP process, including preparation and issuance of RFPs and the selection committee process.
- Preparing resident housing leases.
- Involvement in employment matters (CSEA disciplinary matters, NYS Division of Human Right charges, Civil Service issues and Medical Staff matters).
- Executing guardianship petitions and assisting with Mental Hygiene Court as necessary.
- Receiving and responding to FOIL requests.
- Participation in the Deferred Compensation Committee.
- Oversight of Security Department investigations.
- Brought medical malpractice claim handling in-house, resulting in an annual savings of \$1,000,000.
- Investigating and responding to outside regulatory agency requests and subpoenas.
- Serving as IRB (grant) counsel.
- Conducted employee regulatory training (JCOPE, sexual harassment, compliance).
- NHCC Board of Directors meetings; attending LIFQHC Board and quarterly compliance meetings.
- Assist with electronic Procurement initiative.
- Assist with physician deposition prep (as witnesses for NHCC and as non-party witnesses).
- Small Claims Court matters
- With Martin Glennon, Esq., amend the NHCC By-Laws.
- Working with Alverez and Marshal.
- Prepare and submit grant applications.

2. Approval of Resolutions (January 14, 2021)

Ms. Ryan asked for a motion to approve Resolutions 001-2021 through 020-2021, passed at the Legal and Audit Committee meeting at 5 pm tonight.

**Action:** Dr. Kalotee made a motion to approve the motion and Ms. Pearson seconded. Mr. Zysman abstained. The motion passed and the resolutions were approved.

3. Nassau County Successor Agreement – Amendment No. 2 Approval

Ms. Ryan advised that this settlement was presented and approved at the Legal and Audit Committee meeting at 5 pm tonight, and asked for a motion for the full Board to approve it.

**Action:** Ms. Pearson made a motion to approve the agreement and Ms. Reed seconded. The motion passed unanimously.

**VI. Finance Committee Report**

1. Approval of the 2021 Operating Budget

At the recommendation of the NHCC Finance Committee, which met on January 7, 2021, Mr. Rank presented the budget.

There was a discussion of ton draft budget.

**Action:** Ms. Pearson made a motion to approve the budget and Mr. Hobbs seconded. The motion was unanimously approved.

2. Approval of Finance Committee Minutes 12-3-2020 and 12-14-2020

**Action:** Mr. Glennon made a motion to approve the minutes and Ms. Figueira seconded. The motion was unanimously approved.

**VII. Motion to Adjourn**

There being no further business to discuss, Chairman Detor asked for a motion to adjourn.

**Action:** Mr. Glennon made a motion to adjourn, Ms. Reed seconded, and the vote was unanimous.

The meeting adjourned at 7:31 pm.

Dated: January 15, 2021



---

Robert Detor, Chairman  
Board of Directors, NHCC