



## **FULL BOARD/EXECUTIVE COMMITTEE MEETING**

February 13, 2019 at 6:00pm  
NUMC – 19<sup>th</sup> Floor Board Room

### **MINUTES**

I. Call to Order

*Chairman George J. Tsunis, Esq.*

George J. Tsunis, Esq., Chairman of the Board of Directors noted the presence of a quorum of the Board of Directors was present. He called the meeting to order at 6:05 pm.

II. Report of the Chairman

*Chairman George J. Tsunis, Esq.*

Chairman George J. Tsunis recognized the presence of Mr. Zaki Hussein, Chairman of the NuHealth Foundation.

Mr. Hussein expressed how glad he was to see the Board. He explained that he has been hearing wonderful things about the hospital. He said that there is a gala coming up on June 18, 2019 with great honorees. The honorees include Bruce Stillman, Stuart Rabinowitz, Jerry Laricchiuta, and Michael Dowling. He invited all Board members and asked for donations for the hospital.

Chairman Tsunis then welcomed NUMC's new director of psychiatry Dr. Charlie Ioannou.

Chairman Tsunis discussed NUMC's agreement with Northwell. He explained how he and General Counsel Megan Ryan, Esq. had traveled to Albany and the agreement is very close to being approved.

Chairman Tsunis explained how he included minutes from a meeting held by Interim Chief Medical Officer Dr. Anthony Boutin in the Board Member's packets because he thought them seminal.

Chairman Tsunis went on to discuss the patient friendly changes being made at the hospital. He explained that the dental clinic's hours were being expanded to 8:00 am – 8:00 pm Monday-Friday, with hours on Saturday as well. He also mentioned that the patient clinics will be open all day and night, including weekends. Mr. Tsunis added that Employee Health will have longer hours as well.

Chairman Tsunis then congratulated Mr. Patrick Degree on being named Supervisor/Director of Building Services. Effective immediately, Mr. Degree will oversee all maintenance departments, engineering, laundry, grounds, environmental services, and biomedical electronics.

Chairman Tsunis announced that NUMC is moving to reduce its number of residents. He explained that NUMC is currently over the cap and, therefore, not being compensated for the excess residents. It will take three years to get under the cap and will save the hospital millions of dollars.

Chairman Tsunis went on to announce that NUMC will be mirroring Stony Brook and offering a 50% discount at our dental clinic for veterans.

Chairman Tsunis announced that Senator Thomas is providing a \$3,000,000 grant to demolish buildings in the back of NUMC's property that are not used. This will make the hospital more efficient and allow it to save money that was used to maintain these buildings.

Chairman Tsunis also announced that many unnecessary positions at the hospital have been eliminated but about 200 employees have been added in necessary roles. Currently, about 20% of the hospital's employees are outsourced, but he hopes to move away from this.

Board Member Michael DeLuca then asked to speak. Mr. DeLuca thanked Dr. Steven Lev for always being available to help and for attending the Board Meeting to take photos. Mr. Deluca then thanked Chairman Tsunis for his dedication and service to the hospital. He awarded him with a plaque on behalf of the Board.

III. Approval of Legal and Audit Minutes dated 2/5/2019 *Steven Cohn, Esq.*

Steve Cohn called for approval of the Legal and Audit Minutes dated 2/5/2019. Upon a motion made, duly seconded and unanimously approved, the NHCC Board of Directors approved the MPAC Minutes dated 2/5/2019.

IV. Approval of MPAC Minutes dated 1/18/2019 and 2/13/2019 *Linda Reed*

Linda Reed called for approval of the MPAC Minutes dated 1/18/2019 and 2/13/2019. Upon a motion made, duly seconded and unanimously approved, the NHCC Board of Directors approved the MPAC Minutes dated 1/18/2019 and 2/13/2019.

V. Ethics Manual and Acknowledgement for NHCC Board of Directors *Megan C. Ryan, Esq*

General Counsel Megan Ryan, Esq. explained that an Ethic Manual was included in the Board Member's packets. She also explained that there is an attestation for each Board Member to sign.

VI. MWBE Report *John Maher/Doug Bruce*

Mr. John Maher presented the MWBE Resolution. He asked Doug Bruce to discuss it.

Mr. Doug Bruce explained that he and another employee, Walter, file MWBE reports each year. He explained that in 2016-2017, NUMC was at 11.76% MWBE and in 2017-2018 at 13.35%. This is below the recommended 30%.

Chairman Tsunis told Mr. Bruce that he has the authority to comply with MWBE as it is the law. He agreed that MWBE compliance is very important

VII. Corporate Action

*Chairman George J. Tsunis, Esq.*

Approval MWBE Resolutions

Chairman George Tsunis presented Exhibit "B", MWBE Resolutions.

Upon a motion made, duly seconded and unanimously approved, the NHCC Board of Directors approved the MWBE Resolutions.

VIII. Corporate Action

*Megan C. Ryan, Esq.*

Approval of Contracts

It is resolved that the NHCC Board of Directors authorizes the President or his designee to negotiate and execute the following contracts/amendments:

WHEREAS, New York Public Authorities Law Section 2879 requires Nassau Health Care Corporation (the "Corporation") to adopt procurement guidelines which include provisions relating to the circumstances under which the board may by resolution waive competition, including the purchase of goods or services from small business concerns or those certified as minority or women-owned business enterprises ("MWBEs") in an amount not to exceed \$200,000 without a formal competitive process; and WHEREAS, the NHCC Board of Directors is adopting a revised NHCC Minority and Women-Owned Business Utilization Policy (the "MWBE Policy" Attached as Exhibit "A") permitting the Corporation upon resolution of the Board to award contracts for the purchase of commodities or services in amounts not to exceed \$200,000 to MWBEs and small business concerns, without engaging in a formal competitive process, provided that the price of such commodities or services is determined to be reasonable (the "Discretionary Awards"); and WHEREAS, in accordance with New York Public Authorities Law and the MWBE Policy, the Board of Directors of the Corporation must grant the authority to the Corporation to enter into these Discretionary Awards by resolution of the Board.

THEREFORE, the NHCC Board of Directors resolves as follows:

1. The Board of Directors of the Corporation hereby authorizes the Corporation to award contracts for commodities or services in amounts not to exceed \$200,000 to MWBEs and small business concerns without a formal competitive process, provided that the price of the commodities or services is determined to be reasonable in accordance with the Corporation's Procurement Guidelines, MWBE Policy, and applicable laws and regulations.

2. The Corporation is authorized to do all things necessary and appropriate to effectuate this resolution.

3. This resolution shall take effect immediately.

It is further resolved that the NHCC Board of Directors authorizes the President or his designee to negotiate and execute the following contracts and amendment to enhance the utilization of MWBE compliant vendors:

062-19 a contract with Mitchell Titus to provide special audit services in an amount not to exceed \$200,000 with an anticipated effective start date of March 1, 2019 and a term of one (1) year. [PAL 2879(3)(b)(i)] (MWBE)

063-19 an amendment with Blount Consulting Solutions, LLC. to provide support with the NYS DOH forty million dollar CREPS Grant in an amount not to exceed \$150,000 with an anticipated effective start date of February 1, 2019 and a term of one (1) year. Services include reporting, preparation of staff training, GAP analysis, future NUMC structure plans, project management services and other duties as requested. [PAL 2879(3)(b)(i)] (MWBE)

064-19 a contract with LMN Printing, Inc. to provide printing, copying and binding services in an amount not to exceed \$25,000 with an anticipated effective date of March 1, 2019 and a term of one (1) year. [PAL 2879(3)(b)(i)] (MWBE)

Chairman Tsunis explained that this is not an open door policy to spend more money.

MWBE providers will preferably be the lowest bidder. He explained there will be some discretion where the MWBE is not the lowest bidder, but most appropriate bidder. He announced he will take responsibility of the program and pledges to make sure that we act appropriately and respectfully with tax payer's dollars.

Upon a motion made, duly seconded and unanimously approved, the NHCC Board of Directors approved the above contracts.

## IX. Executive Session

Mr. Tsunis made a motion to go into Executive Session at 6:40 pm. Upon motion made, duly seconded and unanimously approved, the NHCC Board of Directors entered Executive Session.

X. Motion to Adjourn

*Chairman George J. Tsunis, Esq.*

There being no further business to discuss, the meeting was adjourned at 7:02 pm.



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Chairman George J. Tsunis, Esq



Nassau University Medical Center  
A. Holly Patterson Extended Care Facility  
Family Health Centers\*

# **Congratulations to Patrick Degree on being named Supervisor/Director of Building Services.**

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Effective immediately, Mr. Degree will oversee all maintenance departments, engineering, laundry, grounds, environmental services and biomedical electronics.



## **FOR YOUR CONSIDERATION**

**It is resolved that the NHCC Board of Directors authorizes the President or his designee to negotiate and execute the following contracts/amendments:**

061-19 an amendment of contract with Albanese & Albanese, LLP to provide outside legal counsel in an amount not to exceed \$50,000. The anticipated effective date shall be February 01, 2019 and a term of eleven (11) months.

**Additionally, it is resolved that the NHCC Board of Directors authorizes the President or his designee to amend Resolution 048-19 as follows:**

048-19 to authorize NHCC to issue and award a sealed bid to upgrade the Essential Electrical System at A. Holly Patterson in an amount not to exceed \$4,000,000. This contract will be funded by the Statewide Transformation Grant.

[Previous language: 048-19 to authorize NHCC to issue a sealed bid to upgrade the Emergency Power System at A. Holly Patterson in an amount not to exceed \$3,000,000. This contract will be funded by the Statewide Transformation Grant.]





**Nassau University Medical Center  
A. Holly Patterson Extended Care Facility  
Family Health Centers\***

## NUMC MWBE

FY 16-17: 11.76%

FY 17-18: 13.35%

FY 18-19: Has not been calculated yet



EXHIBIT "A"

**NASSAU HEALTH CARE CORPORATION (NHCC) MINORITY & WOMEN  
BUSINESS ENTERPRISES (MWBE) COMPLIANCE**

Pursuant to Article 15-A of the New York State Executive Law signed on July, 19, 1988, state agencies are charged with establishing employment and business participation goals for minorities and women. These laws were enacted to promote equality of economic opportunity for minority group members and women and to eliminate barriers that have unreasonably impeded access to M/WBEs to State contracting activities.

A diverse business population strengthens the economy and is beneficial to the residents and businesses of our community. The implementation of Minority & Women Business Compliance at NHCC will actively ensure minority business enterprises have a fair share to participate in business opportunities & procurement in construction, goods and professional services at NHCC.

**NHCC, as a New York State Public Benefit Corporation, seeks to encourage the New York State MWBE Mission** by maximizing the opportunities for Minority Business Enterprises and Women's Business Enterprises (M/WBE) to participate in all areas contracting, including contracts for construction, design, goods and services, provide minorities and women equal opportunity to participate in all aspects of the hospitals employment, contracting and purchasing programs, prohibiting discrimination against a person or business in pursuit of these opportunities on the basis of race, color, sex, religion or national origin, to provide greater information, service, and responsiveness to M/WBE's, and increasing communication between all Departments of the hospital and M/WBE's.

NHCC policies and practices are not intended in any manner to require contracts be awarded to anyone other than the lowest responsive responsible bidder and are not to supersede the requirement of any federal or state law or rules, regulations and policies adopted pursuant thereto. *Please refer to NHCC Procurement Policy Pages 3 through 6 for Minority and Women Owed Businesses and pages 11 through 12 for Preferred Sources: Veterans, Corrections, and Industries for the Blind.*

**M/WBE Program** The M/WBE program is designed to assist minority- and women-owned business enterprises in providing goods and services to the hospital. In addition, the program provides workshops and seminars for minority- and women-owned businesses, and assistance with the resolution of problems and complaints relating to the M/WBE process. You do not have to be a certified minority company to do business with NHCC but the certification will improve your chances to participate on various contracts and provide you as the Contractor and NHCC the opportunity to report your utilization to NYS. If you wish to join our email list and receive information on events and bid opportunities, please click on "Doing Business with NUMC" link on our website [www.numc.edu](http://www.numc.edu).

**M/WBE Business Certification** The State of New York, through its **Division of Minority and Women-Owned Business Development (DMWBD)**, is the certifying agency for the state. For MWBE Firms who wish to certify their business the process is online and use of this link <https://ny.newnycontracts.com/> will help them through the certification process.

If you require additional information, please contact Walter Lowe at (516) 572-6723 or via email [MWBE@NUMC.EDU](mailto:MWBE@NUMC.EDU).

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