



**Bid #MC98-09231-5326**

**NCCC Lab Testing**

**Q&A 2**

#	Section/ Paragraph	Page#	Question	NHCC Response
1	Formal Sealed Bid Proposal	1	Page 1 prompts bidders to provide a guaranteed delivery date after receipt of order. We believe this requirement is intended more for a bidder that provides a product (i.e., a tangible, manufactured good) than a service like lab testing. How should bidders interpret and complete the guaranteed delivery date box?	We intend to enter into a contract with the bid winner within 90 days. Bidders should reflect their earliest possible date that they could begin operations.
2	Bid Terms and Conditions	2	We believe the following Bid Terms and Conditions are intended more for a bidder that provides a product (i.e., tangible, manufactured good) than a service like lab testing. Please help bidders understand the applicability of these terms for this proposal. Bid Terms and Conditions: 1,2,5,6,11,12,13,14,16,17,18,19,20,21, and 25	These are our standard Bid Terms and Conditions for all sealed bids.
3	Right to Know Law and "OSHA" Form	3	The ask is to certify that line items do not contain any toxic substances. How do bidders complete the form if the line items are not a product or tangible good?	Bidders must complete the form.
4	Additional Clauses	6 & 7	We believe the following Additional Clauses are intended more for a bidder that provides a product (i.e., tangible, manufactured good) than a service like lab testing. Please help bidders understand the applicability of these clauses for this proposal. Additional Clauses: 4. Delivery; 5A. Partial Payments; 13. Product Identification; and 14, Protection from Claim Against "Equal or Better"	These are our standard Bid Terms and Conditions for all sealed bids.
5	Additional Clause 24 – Reduction in Prices	9	Please define the term "general trade" in this context.	Fair Market Value

6	Additional Clause 27 – Detailed Specifications	9	NY State Wage Scales is listed as one of the contract documents that shall be included. Please provide a copy of the NYS Wage Scales you are referencing.	The NYS Prevailing Wage Schedules are attached as an appendix to this document.
7	Additional Clause 35 – Additional Items	12	Please elaborate on the applicability of this item in the context of laboratory services.	NHCC intends to conduct only the tests that were listed on this bid. Any potential additional tests needed by NHCC will be discussed with the winning bidder.
8	Additional Clause 38 – Termination Prerogative	13	Please clarify the following: <ol style="list-style-type: none"> <li>a. Would NHCC consider changing the written 30 day notice to 60 day notice?</li> <li>b. Would NHCC consider the termination to be for cause only with 60 days written notice?</li> </ol>	These are our standard Bid Terms and Conditions for all sealed bids.
9	Mandatory Instructions	14	Under Additional Signatures Required, it states that Guidelines for the Prevention of Nosocomial Infection for any construction project is listed as being required and mandatory. However, it is not checked as an additional bid clause on Page 4. Please clarify: If this clause is applicable to this RFP and is required to be completed. If yes, how this would be applicable to the laboratory services being offered and how should bidders complete the form?	This is not a construction project, but every page requires signature.
10	Other Terms of this Sealed Bid Miscellaneous Instructions for this Sealed Bid	15	We believe the following Other Terms of this Sealed Bid and Miscellaneous Instructions for this Sealed bid are intended more for a bidder that provides a product (i.e., tangible, manufactured good) than a service like lab testing. Please help bidders understand the applicability of these other terms and instructions for this proposal. <ul style="list-style-type: none"> <li>• Bidders agree that all, Delivery Orders and Purchase Orders shall be effective and binding upon the Contractor when placed in the mail, addressed to the Contractor at the address shown...</li> </ul>	These are our standard Bid Terms and Conditions for all sealed bids.

			<ul style="list-style-type: none"> <li>• Bidders must state manufacturer's name and catalog number of each item bid</li> <li>• Inside (receiving dock) delivery is required on all orders</li> </ul>	
11	Indemnity Clause	15	Would NHCC consider making the indemnity clause mutual?	These are our standard Bid Terms and Conditions for all sealed bids.
12	HIPAA – Business Associate Agreement	18	This section states “if this bid requires a Business Associate Agreement”. Please clarify: Does this bid require a BAA?	We are anticipating that this bid will not require a BAA, but all agreements are subject to legal department approval.
13	Affirmative Action	18	This section references to provide a copy of an Equal Employment Opportunity Policy. We ask the following: a. Does NHCC have a form/template for EEO Policy and Staffing Plan for bidders to complete?	Please provide your EEO policy. This is not a staffing engagement. We have attached our EEO Policy as an example.
14	Time and Materials Contracts	18	The RFP includes a section about Time and Materials Contracts but also includes a section about Firm Prices. Does NHCC anticipate this being a time and materials contract or a firm fixed contract?	Firm Price Contract
15	Code of Conduct	18	This section indicates vendors are to adhere to the corporation's compliance program which includes a code of conduct. Please provide a copy of the Code of Conduct for review.	Please see attached appendix LD-220 – Code of Conduct
16	Vendor Information Form	44	Please confirm that page 45 of the Formal Sealed Bid Proposal is Form 700 or clarify where bidders may obtain this Form.	Bidders must populate and sign page 45
17	Specifications – Line Item 130; Drug Testing	50	Please clarify the following: What specific drug testing may be requested of bidders?	Urine synthetic cannabinoid (K2) testing
18	Specifications – Line Item 131; Integration with any EMR system	50	Please clarify the following: a. Which EMR system NCCC is integrated with currently and if there are any plans to change systems in the near future. b. Is connectivity with an EMR required as part of this bid?	Bidders are asked to explain their own capabilities. We are not currently using an EMR at the correctional facility.

19	Amendment #1	N/A	Are bidders to sign the amendment page(s) to acknowledge receipt?	Yes
20			What components are in your Chem 18?	Phosphorus, CMP, Cholesterol, Uric Acid, Direct Bilirubin
21			What LIS system/version are you using in your Hospital lab so we can get status on interface with Labcorp?	This bid is for the correctional center.
22			We will need the panel components for the test below in order to provide a price: ANTIBIOTIC PANEL-87184	The antibiotic panel would be for urine culture, would culture, fungal culture (hair, skin and nail), throat and sputum culture